

**WEST MIFFLIN SANITARY SEWER & STORMWATER AUTHORITY**  
**BOARD OF DIRECTORS' MEETING**  
**Meeting Minutes**  
**Thursday August 1<sup>st</sup>, 2024**

**CALL TO ORDER – 6:00pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**            **Present** – James Hess, Greg Hlasnick, John Munsie via phone, David Tartler  
                             **Absent** – Robert Kostelnik

**ALSO PRESENT:**    Matthew Racunas, Esq., Brian Kamauf, Jessica Emerick, Gary Stetar, Haley Tartler,

**ANNOUNCEMENTS:** Executive Session was held during the July 2<sup>nd</sup>, 2024 Board Meeting.

**RECEPTION OF VISITORS:** John Halbleib, to discuss billing issues with Legal Tax Service, Matt Fetzko, Donald Fetzko, and Jeffrey Ries Legal Tax Service Representative's

1. Motion by Hess and second by Hlasnick to approve the minutes from the Board Meeting on July 2<sup>nd</sup>, 2024.  
**Vote: 4–Yes (JH, GH, JM, DT,) 0–No 1–Absent (RK)**
2. Motion by Munsie and second by Hlasnick to approve the Treasurers' Report for May 2024.  
**Vote: 4–Yes (JH, GH, JM, DT,) 0–No 1–Absent (RK)**
3. Motion by Hlasnick and second by Hess to ratify the July 2024 bills.  
**Vote: 4–Yes (JH, GH, JM, DT,) 0–No 1–Absent (RK)**
4. Motion by Hess and second by Hlasnick to approve requisition 2020-42 in the amount of \$55,085.40 as draw down against Bond Series 2020, by Trustee US Bank.  
**Vote: 4–Yes (JH, GH, JM, DT,) 0–No 1–Absent (RK)**
5. Report of the Solicitor. **Report of the Solicitor available up on request.**
6. Report of the Engineer. **Report of the Engineer available upon request.**
7. Report of the Executive Director. **Report of the Executive Director available upon request.**
8. Report of the Authority Director. **Report of the Authority Director available upon request.**
9. Report of the General Manager. **Report of the General Manager available upon request.**
10. Executive Session was held from **6:28pm to 7:00pm.**
11. Agenda Items.
  - a. Motion by Hlasnick and second by Hess to ratify and accept the retirement letter from employee #97-3174 to retire as Assistant General Manager of WMSSSA as of July 31<sup>st</sup>, 2024 and approve warranted retirement benefits.  
**Vote: 4–Yes (JH, GH, JM, DT,) 0–No 1–Absent (RK)**
  - b. Motion by Hess and second by Hlasnick to ratify and accept the retirement letters from Union employee #96-6091, #99-1864, and #99-1453 as of July 31<sup>st</sup>, 2024 under the retirement offer approved by the WMSSSA Board of Directors.  
**Vote: 4–Yes (JH, GH, JM, DT,) 0–No 1–Absent (RK)**

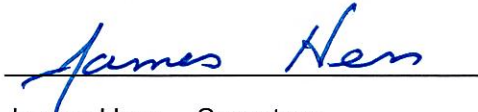
- c. Motion to adopt Resolution No.177-24 adopting an uncollectable accounts and bad debt write off policy pending the final review and approval of the Authority Solicitor.  
**Tabled.**

12. New Business. **None at this time.**

13. Motion by Hess to adjourn at 7:02pm.

**Vote: All in favor. None opposed. Motion Passed.**

Respectfully submitted:



James Hess – Secretary